

European
Commission

Anleitung Funding & Tenders Portal



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hier einreichen

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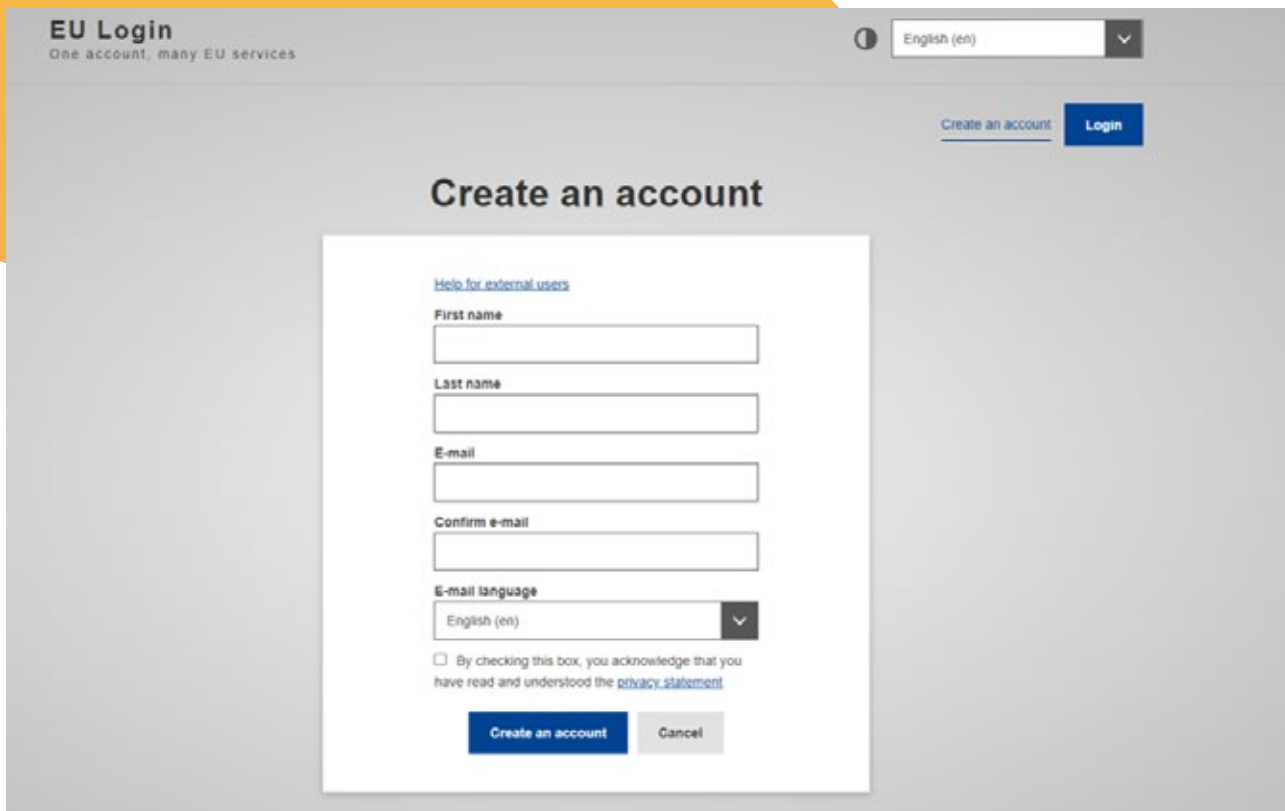
Schritt 1: Registrierung

Um das Funding and Tenders Portal (die einzige Möglichkeit zur Bewerbung) zu nutzen, wird ein EU Login-Benutzerkonto benötigt.

Sobald ein EU Login-Konto vorhanden ist, kann die Organisation im Funding and Tenders Portal registriert werden.

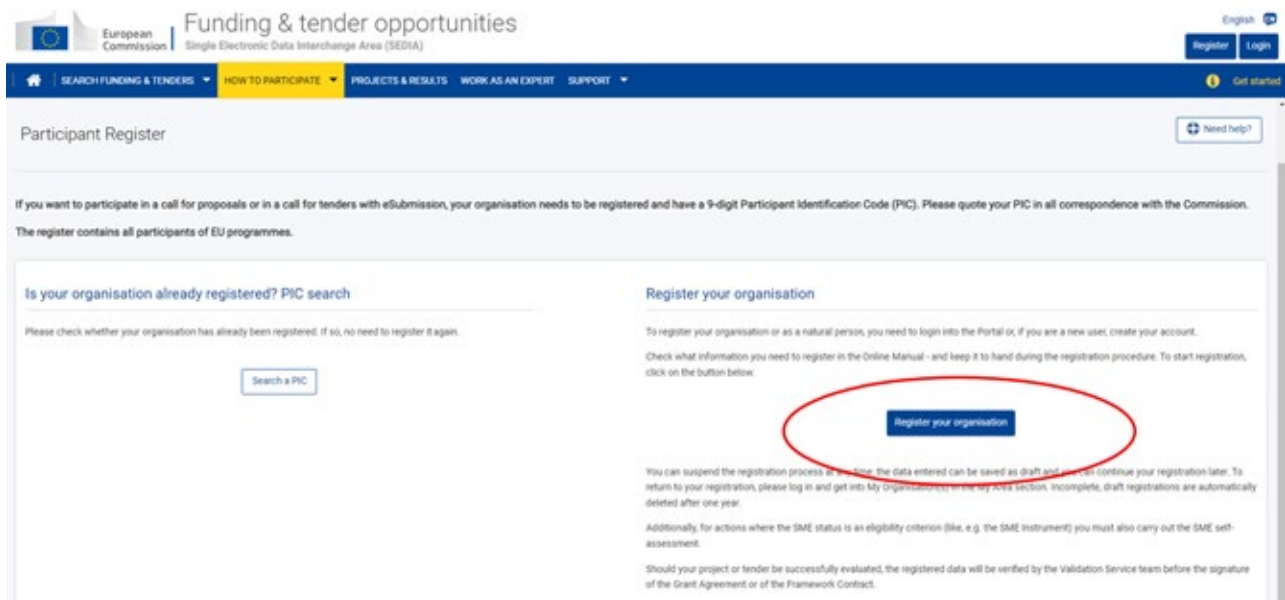
Wenn die Registrierung abgeschlossen ist, erhält man einen 9-stelligen Teilnehmer:innen Identifikationscode (PIC).

[Create an account \(europa.eu\)](https://europa.eu)



The screenshot shows the 'EU Login' interface with the 'Create an account' form. The form includes fields for 'First name', 'Last name', 'E-mail', and 'Confirm e-mail'. There is also a dropdown for 'E-mail language' set to 'English (en)'. A checkbox for the privacy statement is present, and buttons for 'Create an account' and 'Cancel' are at the bottom.

Dauer für Erhalt des EU Login: max. 1 Stunde



The screenshot shows the 'Participant Register' page. It features a search bar for 'Search a PIC' and a 'Register your organisation' button, which is circled in red. The page includes instructions on how to register and a 'Need help?' link.

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und registrieren der Organisation unter Participant register (europa.eu)

The screenshot shows the 'Participant's Register' page in the SEDIA system. The page is titled 'Participant's Register' and features a progress bar with six steps: 1. Identification (active), 2. Organisation Data, 3. Legal Information, 4. Authorized Users, 5. Summary, and 6. Success. The 'Identification' step is currently active, displaying a form with the following fields: 'Legal name' (text input), 'Registration country' (dropdown menu), 'Registration number' (text input), 'VAT number' (text input with a 'not applicable' checkbox), and 'Website' (text input). The form is set against a light blue background. At the bottom of the form, there are 'Save', 'Review the Form', and 'Next' buttons. The top navigation bar includes 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. The user is logged in as 'Judith Göbel (n007jx0)'.

This screenshot shows the same 'Participant's Register' page, but with a modal dialog box overlaid. The dialog is titled 'Welcome to the Participant Register' and contains the following text: 'The Registration wizard will guide you through the registration process.' Below this, there are three bullet points: 'Please have the relevant documents at hand, to make sure you fill in everything correctly.', 'Registration will take 5-10 minutes. The system will automatically save your information if in case you need to close the wizard, your data will be restored the next time when you re-enter the page.', and 'Your organisation PIC number will be displayed at the end, when registration is completed. PIC: Participant Identification Code'. An 'OK' button is located at the bottom right of the dialog. The background of the page is dimmed, and the progress bar and form fields are visible but not interactive.

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Schritt 2: Einreichen des Antrags

Einloggen und bei „Erasmus+“ den Call #BeInclusive Awards suchen.

The screenshot shows the 'Funding & tender opportunities' portal. The 'Erasmus+ (ERASMUS+)' program is highlighted with a red circle. The 'Register' and 'Login' buttons in the top right corner are also circled in red.

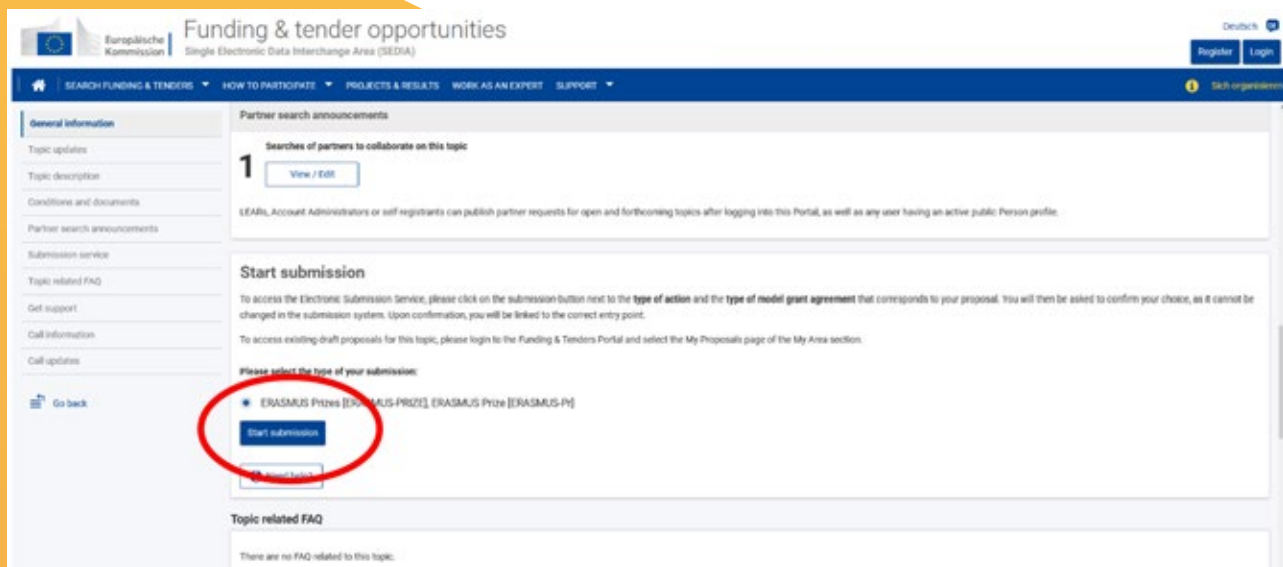
CALL AUSWÄHLEN:

The screenshot shows the 'Funding & tender opportunities' portal with search filters on the left and a list of calls on the right. The 'Erasmus+ (ERASMUS+)' program is circled in red.

Programme	Type of action	Opening date	Status	Deadline model	Deadline date
Erasmus+ (ERASMUS+)	ERASMUS Prizes	16 March 2023	Open for submission	single-stage	25 May 2023 17:00:00 Brussels time
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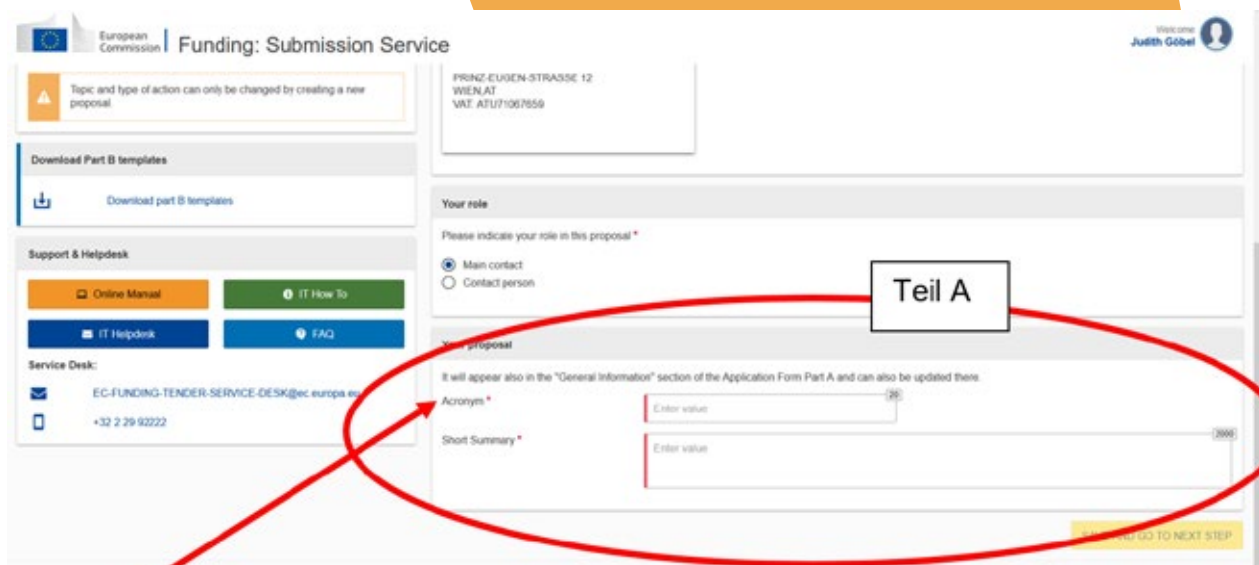
EINREICHUNG STARTEN:



The screenshot shows the 'Funding & tender opportunities' portal. The 'Start submission' section is highlighted, and the 'ERASMUS Prizes' option is selected and circled in red. The 'Start submission' button is also circled in red.

Für den Antrag dürfen nur die Vorlagen/Formulare (Part B downloadbar) der EU verwendet werden. Die Anträge müssen vollständig sein und alle geforderten Informationen sowie alle erforderlichen Anhänge und Belege enthalten:

Antragsformular **Teil A** – enthält verwaltungstechnische Informationen über die antragstellende Organisation (bitte direkt online ausfüllen)



The screenshot shows the 'Funding: Submission Service' portal. The 'Your role' section is visible, and the 'Your proposal' section is circled in red and labeled 'Teil A'. The 'Your proposal' section includes fields for 'Acronym' and 'Short Summary'.

Acronym: max. 20 Zeichen – Es wird eine Abkürzung für das Projekt abgefragt, die selbst gewählt und auch im Nachhinein angepasst werden kann.

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Antragsformular **Teil B** – enthält die fachliche Beschreibung des Projekts (bitte aus dem Einreichungssystem des Portals herunterladen, ausfüllen und zusammenstellen und wieder hochladen). **Max. 20 Seiten**

European Commission | Funding: Submission Service

Create proposal

Deadline
25 May 2023 17:00:00 Brussels Local Time
35 days left until closure

Call data
Call: ERASMUS-SPORT-2023-BE-ACTIVE-AWARDS
Topic: ERASMUS-SPORT-2023-BE-ACTIVE-AWARDS-EDU
Type of action: ERASMUS-PROZE
Type of MGA: ERASMUS-Pr
Topic and type of action can only be changed by creating a new proposal

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Find your organisation
PIC Short name
Organisations you have been previously associated with (Click to select)
PIC: 918225432
Sport Austria
PRINZ-EUGEN-STRASSE 12
WIEN, AT
VAT: ATU71067659

Your role
Please indicate your role in this proposal *
 Main contact

Support & Helpdesk